

LETIZIA SILVESTRI

EVENTS

Diamond Dream

Full Wedding Design and Planning

All-inclusive wedding Package!

Package includes:

- up to 90 minute consultation to get to know you and your vision
- unlimited emails & phone support
- all details of the Peony Princess, the Pink Passion, Royal Court and Treasure Chest Packages
- Insurance, Permits & Security
- Coordination Advice: Throughout your months of planning we provide up to date advice, regarding etiquette & timing.
- coordinator attendance and Assistance at the wedding ceremony rehearsal
- coordinator services on the wedding day for a maximum of 12 hours

Peony Princess

Day Of Coordination

Perfect for couples wanting professional assistance **ONLY** on the day of their wedding!

Package includes:

1-2 weeks prior the wedding:

- up to 90 minute consultation to get to know you and your vision
- unlimited emails support
- review of all vendor contracts and confirmation of vendors services
- assistance in developing a wedding day timeline
- custom agendas designed for wedding vendors, bridal party and venue staff

On your wedding day:

- 2 staff members always included (additional staff available for an added cost)
- personal management of the wedding day itinerary, vendors and the wedding party
- distribute final payments to vendors & direct vendor load in and load out for event
- creation of a detailed wedding logistics timeline & schematic to be distributed to the vendors
- final wrap up of gifts & personal items and delivering to the bridal suite or to designated driver/car
- provision of complete wedding emergency kit

Pink Passion

Overall Event & Design Conceptualization

Perfect for couples who seek full assistance with their plans | no Day Of directing service

Package includes:

- up to 90 minute consultation to get to know you and your vision
- up to 10 hours of consulting regarding your planning
- complimentary wedding planner binder with tip sheets, questions for vendors, worksheets and timelines guides, including pockets for your contracts, pictures
- creation of Inspiration Boards, design layout and event overview and color story for the event
- *Royal Court* Vendor Consultation Package & confirmation of vendors 1-2 weeks prior the wedding
- develop the wedding day itinerary
- one visit to your ceremony and reception venue prior the wedding (travel charge may apply)

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Royal Court

Vendors Consultation

Perfect for couples wanting to know the best vendor options for their wedding!

Package includes:

- up to 90 minute consultation to get to know you and your vision
- unlimited emails support
- wedding ceremony and reception venues, photographers, entertainment, florists, bakeries, officiates, transportation, men's formal wear, bridal wear, guests accommodations, special décor rentals
- schedule appointments and site inspections with vendors
- negotiate all vendors contracts and secure deposits
- review of vendor contracts

Treasure Chest

Budget Development

Perfect for couples wanting to plan the entire wedding but need financial advice!

Package includes:

- up to 90 minute consultation to get to know you and your vision
- unlimited emails support
- preparation of an estimated budget, outline and guide
- three referrals, price lists and information packets for all vendors, including wedding ceremony and reception venues, photographers, entertainment, florists, bakeries, officiates, transportation, men's formal wear, bridal wear, guests accommodations, special décor rentals

A-la-carte

Add on menu options are available

- Engagement Party
- Bridal Shower
- Bachelorette / Bachelor Party
- Rehearsal Dinner
- Decoration of Wedding Night Suite
- Morning After Brunch Reception
- Honeymoon Travel Arrangements
- Wedding Weekend Itinerary
- Research Hotel Options for Out of Town Guests
- Transportation for Out of Town Guests
- Negotiate Discounted Room Blocks
- RSVP Service
- Welcome Basket Ideas and Delivery

** all these packages are available for Destination Weddings as well
(travel charge will apply)